

# English Proficiency Test for Court Interpreters

**When:** Thursday, June 9, 2016  
4:00 pm

**Where:** Minnesota Judicial Center  
25 Rev. Dr. Martin Luther King Jr., Blvd  
St. Paul, MN 55155

**Registration is required before June 3, 2016**  
*Space is limited so register early*

## STATEWIDE ROSTER REQUIREMENTS

Interpreters who complete the requirements listed below are eligible to work for the state courts and may be listed on the *Statewide Roster of Court Interpreters* available to court administrators throughout Minnesota and published on the Internet. To be eligible to work in the state court system, all interpreters must:

1. Achieve a passing score on the Written English Proficiency Test provided by the National Center for State Courts (NCSC),
2. Successfully complete the New Interpreter Orientation class as defined by the Program Coordinator,
3. Achieve a passing score on the Ethics and Legal Terminology portion of the NCSC Written Test, and
4. File a written affidavit with the State Court Administrator's Office agreeing to comply with the Code of Professional Responsibility for Interpreters in the Minnesota State Court System.

If you have any questions regarding requirements to interpret in the state court system, feel free to contact the Minnesota Court Interpreter Program at (651) 297-5300.

The National Center for State Courts written test is divided into two parts: English Proficiency (Part 1) and Ethics & Legal Terminology (Part 2). The English Proficiency part of the test is offered **free of charge** to interpreters interested in being on the Minnesota Statewide Roster of Court Interpreters.

The test is 75 multiple choice questions and you will be allowed 75 minutes to complete the test. If you pass the test with 80% correct you will be eligible to register for the New Interpreter Orientation class. The Ethics and Legal Terminology part of the test is given after the New Interpreter Orientation class. For information on the test and how to prepare visit the National Center for State Courts website for the [Court Interpreter Written Examination: Overview](#).

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June 9, 2016  
REGISTRATION FORM

Name: \_\_\_\_\_  
First Middle Last

Home Address

City, State, Zip Code

Email Address

( ) \_\_\_\_\_ ( ) \_\_\_\_\_  
Home Phone Number Mobile Phone Number

Language(s) you interpret (other than English): \_\_\_\_\_

Have you taken Part 1 of the NCSC Written Exam but did not pass? Yes \_\_\_\_ No \_\_\_\_

Return completed form by June 3, 2016 via

- email to [Teresa.Grimlund@courts.state.mn.us](mailto:Teresa.Grimlund@courts.state.mn.us) or
- FAX to 651-296-6609 or
- US mail to:  
Court Interpreter Program, Room 105  
Minnesota Judicial Center  
25 Rev. Dr. Martin Luther King, Jr. Blvd.  
St. Paul, MN 55155

Once received, we will confirm your registration within 2 to 3 business days.